



TEAM MANAGER – JOB DESCRIPTION

Role:

A Club Team Manager is responsible for the:

- Administration and management of the team
- Welfare of all team members at training and competition

Responsibilities and Duties:

- Ensuring team bag is brought to the game, including the match ball (fully inflated), patches and a stocked first aid kit.
- Ensure all players sign on prior to commencement of the game. Collect scoresheet from control and give to allocated scorer. (You may want to create a roster for scorer for the season)
- Liaising with team members, parents and coaches to ensure they are informed of training times, competition game times and functions. (You may want to create a team contact list for your convenience).
- Liaising with team members, parents and coaches regarding wet weather and relaying any changes or cancellation of training or competition games.
- Liaising with all team members, parents, coaches and officials to ensure the players are in full uniform (including no jewellery).
- Acting as liaison officer between Cherrybrook United Netball Club and the team including distributing communications to players and coaches such as newsletters and notices from HDNA (Hills District Netball Assoc) or Netball NSW.
- Adjudicating any problems that may arise with opposition, team members, parents, the coach and supporters.
- Athletes under 18 years must be supervised at all times. Ensure no junior player is left unattended after training or competition game.